

EMET Governance

Strategic Board Code of Conduct

These are the expectations and commitment required from governors delegated to the Strategic Board to facilitate the board in effectively performing its duties and in meeting its responsibilities on behalf of the community.

This should be read in conjunction with the relevant law and for academies, their articles of association and agreed scheme of delegation.

Every strategic governor understands what is expected of them:

- A. they understand what they are taking on
- B. be invested in the multi-school collaboration
- C. they are able to practice good governance
- D. hold accountable the leadership teams of schools
- E. perform their duties with the best interests of all young people in the community at the forefront

The Strategic Board has the following functions:

Establishing the strategic direction, by:

- Ensuring clarity of vision, values, and objectives for all schools
- Agreeing the school improvement strategy with priorities and targets
- Meeting statutory duties
- Forward planning ensuring that the educational environments are of the highest standards for all

Ensuring accountability, by:

- Monitoring the educational performance of the school and progress towards agreed targets
- Engaging with stakeholders
- Supporting accurate school self-evaluation
- Monitoring systems, procedures and effectiveness of safeguarding and provision for vulnerable young people in the community (including SEND and Pupil Premium)

Overseeing financial performance, by:

- Monitoring spending against the budget
- Ensuring money is well spent and value for money is obtained
- Ensuring risks to the organisation are managed

As individuals on the board we agree to the following:

Role & Responsibilities

- We understand the purpose of the board and the role of the leaders.
- We accept that we have no legal authority to act individually, except when the board has given us delegated authority to do so, and therefore we will only speak on behalf of the governing board when we have been specifically authorised to do so.

- We accept collective responsibility for all decisions made by the board or its delegated agents. This means that we will not speak against majority decisions outside the governing board meeting.
- We have a duty to act fairly and without prejudice, and in so far as we have responsibility for all staff, we will fulfil all that is expected of a good employer.
- We will encourage open governance and will act appropriately.
- We will consider carefully how our decisions may affect the community of schools.
- We will always be mindful of our responsibility to maintain and develop the ethos and reputation of our schools. Our actions within the school and the local community will reflect this.
- In making or responding to criticism or complaints we will follow the EMET procedures.
- We will actively support and challenge leaders
- We will accept and respect the difference in roles between the board and staff, ensuring that we work collectively for the benefit of the organisations
- We will respect the role of the executive leaders and their responsibility for the day to day management of the organisation and avoid any actions that might undermine such arrangements
- We agree to adhere to the rules, policies and the procedures of the governing board as set out by the relevant governing documents and law
- When formally speaking or writing in our governing role we will ensure our comments reflect current organisational policy even if they might be different to our personal views
- when communicating in our private capacity (including on social media) we will be mindful of and strive to uphold the reputation of the organisation

Commitment

- We acknowledge that accepting office requires the commitment of significant amounts of time and energy.
- We will involve ourselves actively in the work of the strategic board, and accept our fair share of responsibilities, including service on committees or working groups.
- We will make full efforts to attend all meetings and where we cannot attend explain in advance why we are unable to.
- We will get to know the schools well and respond to opportunities to involve ourselves in school activities.
- When visiting the school in a personal capacity (i.e. as a parent or carer), we will maintain our underlying responsibility as a governor.
- We will consider seriously our individual and collective needs for induction, training and development, and will undertake relevant training.
- We accept that in the interests of open governance, our full names, date of appointment, terms of office, roles on the governing board, attendance records, relevant business and pecuniary

interests, category of governor and the body responsible for appointing us will be published on the school's website.

- In the interests of transparency we accept that information relating to governors will be collected and logged on the DfE's national database of governors (Get information about schools).

Relationships

- We will strive to work as a team in which constructive working relationships are actively promoted.
- We will express views openly, courteously and respectfully in all our communications with other governors, the clerk to the strategic board and school staff both in and outside of meetings.
- We will support the chair in their role of ensuring appropriate conduct both at meetings and at all times.
- We are prepared to answer queries from other board members in relation to delegated functions and take into account any concerns expressed, and we will acknowledge the time, effort and skills that have been committed to the delegated function by those involved.
- We will seek to develop effective working relationships with the executive leaders, staff and parents, the trust, the local authority and other relevant agencies and the community.

Confidentiality

- We will observe complete confidentiality when matters are deemed confidential or where they concern specific members of staff or pupils, both inside or outside schools.
- We will exercise the greatest prudence at all times when discussions regarding school/trust business arise outside a strategic board meeting.
- We will not reveal the details of any board vote.
- We will ensure all confidential papers are held and disposed of appropriately.

Conflicts of interest

- We will record any pecuniary or other business interest (including those related to people we are connected with) that we have in connection with the board's business in the Register of Business Interests, and if any such conflicted matter arises in a meeting we will offer to leave the meeting for the appropriate length of time.
- We accept that the Register of Business Interests will be published on the schools website.
- We will also declare any conflict of loyalty at the start of any meeting should the situation arise.
- We will act in the best interests of all school as a whole and not as a representative of any group, even if elected to the local governing board.

Ceasing to be a governor

- We understand that the requirements relating to confidentiality will continue to apply after a governor leaves office

Breach of this code of conduct

- If we believe this code has been breached, we will raise this issue with the chair and the chair will investigate; the strategic board will only use suspension/removal as a last resort after seeking to resolve any difficulties or disputes in more constructive ways.
- Should it be the chair that we believe has breached this code, another board member supported by EMET, such as the vice chair, will investigate.

The seven principles of public life

(Originally published by the Nolan Committee: The Committee on Standards in Public Life was established by the then Prime Minister in October 1994, under the Chairmanship of Lord Nolan, to consider standards of conduct in various areas of public life, and to make recommendations).

Selflessness - Holders of public office should act solely in terms of the public interest.

Integrity - Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

Objectivity - Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability - Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness - Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty – Holders of public office should be truthful

Leadership – Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Adopted by the Strategic Board on 19/09/2023.