

Lake View Primary and Nursery School



Foundation 1 Welcome Pack

Executive Head Teacher: Mr Walker

Head of School: Mrs Watson

Foundation Stage Leader: Mrs Dawson



Compassion



Diversity



Inquisitiveness



Perseverance



Responsibility



Ambition

Welcome to Lake View Primary and Nursery School and thank you for your interest in sending your little one to us to embark on their educational journey.

We are a friendly village school that is proud to serve the families of Rainworth and beyond. We believe that your child should be valued as a unique individual, and we want them to enjoy every single minute of their time with us. We aim to provide a safe, happy and exciting environment in which your child can thrive.

Our school has a shared set of 'Values' upon which all the work in our school is based and help is to make a happy and supportive environment to learn in. Our 'Values' are:

Compassion
Diversity
Inquisitiveness
Perseverance
Responsibility
Ambition

We think it is important that our children learn to know what these values mean and that they grow up living these values in their own lives.

We believe in giving our children quality learning experiences that are both enjoyable and challenging at the same time. We also believe in giving our children a range of quality life experiences through our RSHE curriculum, 'values' days, trips, and our after-school clubs.

We want Lake View to be seen as an important part of our local community and we can often be seen out and about in the locality. We also value the partnerships that we have with parents and visitors to our school.

We hope that the following information will provide some idea of life within our school community. It truly is a very special place to be.

If you would like to find out more then please don't hesitate to contact us via the school office where someone will be pleased to talk to you.

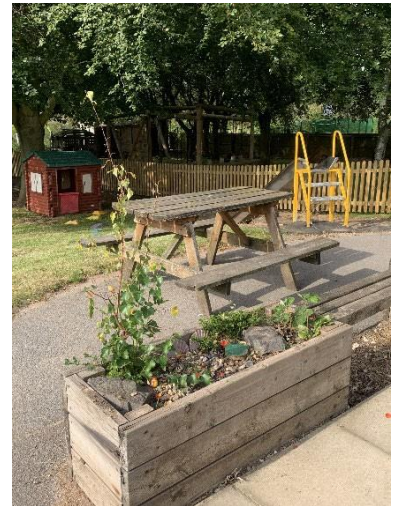
Mrs E Watson
Head of School

Location



Our nursery forms part of our early years provision for children aged 3 to 5.

At Lake View Primary School, we aim to give your child the best possible start to their school education. With spacious outdoor play areas, a well-resourced indoor learning environment and highly skilled staff, children are given the opportunity to learn through play and enjoyable adult-led activities.



Childcare Entitlement



All 3-4-year-olds in England are entitled to 570 free childcare hours per year.

At Lake View, this is taken as 15 hours a week in 3 hours blocks. These can be taken as 5 morning sessions or 5 afternoon sessions.

Sessions are allocated depending on availability.

The morning session is 8.40am – 11.40am

The afternoon session is 12.25pm – 3.25pm

The 30 hours Extended Entitlement

From September 2017, the government extended the free entitlement for 3- and 4-year-olds to 30 hours for **working families**. To check if you are eligible, please visit:

<https://www.gov.uk/30-hours-free-childcare>

Both parents (or the sole parent in a one parent family) need to be working a minimum of 16 hours per week at the national minimum wage.

The extended entitlement is intended to support working parents with the cost of childcare.

At Lake View, we offer the 30-hour entitlement as 4 extra sessions, including lunchtime supervision. You may choose for your child to bring a packed lunch or have a hot dinner provided by school if they are staying all day. The cost of a school dinner will be charged separately. So, for example, if your child has 5 morning sessions for their 15 hours, you would be entitled to 4 additional afternoon sessions. You can choose the afternoons that best fit around your work commitments and they will be allocated depending on their availability.

Here is a typical example of what our 30-hour provision looks like:

	Mon	Tues	Weds	Thurs	Fri
AM					
PM					

Paid Extra Sessions

As long as we have availability, you also have the choice to top up your child's hours to a full week. The one extra session is charged at £15 plus the cost of a school dinner if this is your choice.

Paid extra sessions are also available to families who are only accessing the 15-hour provision.

Session Request Form

Please make sure that you complete and return the Session Request Form **as soon as possible** after you receive it. This will help us to iron out any queries and allocate places as quickly as possible.

Here are some frequently asked questions regarding the 30-hour extended provision:

- ***How do I know if I am entitled to 30 hours childcare?***

Log on to the GOV.UK website; To check if you are eligible, please visit:

<https://www.gov.uk/30-hours-free-childcare> where you will be able to apply online.

If you are eligible, you will be given a unique reference code.

- ***What do I need to do once I have my code?***

Please provide our school office with your code as soon as possible in order for it to be verified. Speak to or email the school office.

- ***How can I take my 30-hour entitlement at Lake View?***

You can take your 30-hour entitlement over 4 extra sessions. For example, if you are already taking your 15 hours universal entitlement over 5 mornings then you can have up to 4 extra afternoon sessions (including lunchtime supervision).

- ***Do I have to take the full 30 hours?***

No, it is your choice how many extra sessions you take. Some people like to start with one or two and then build it up slowly as their child becomes used to the routine.

- ***Am I guaranteed my full 30-hour entitlement at any time?***

We admit children into F1 at three points in the year; September, January and April. Our priority is to ensure that all our families receive their 15-hour universal entitlement. ***Therefore, half term is our cut off for accepting any further requests for extra sessions whether these are paid or part of the 30-hour entitlement.*** This is so we can allocate spaces to new families joining us.

- ***What if I need full time hours?***

If you need **five** extra sessions, you can pay for the fifth session, depending on availability. The cost of this is £15 plus the cost of a hot meal if your child is having a school dinner.

- ***What are the lunchtime arrangements?***

Children staying all day will have their lunch in our main school dinner hall. Only children from the Foundation Stage will be using the dinner hall at this time so noise levels will remain low.

Food & Drink



F1 children receive one piece of free fruit per day. If you would like, your child can bring in a healthy snack to eat in addition to this. Children can keep this in their tray. All children should bring a bottle with fresh water every day (no fizzy drinks please)

We are a nut-free and whole egg free school

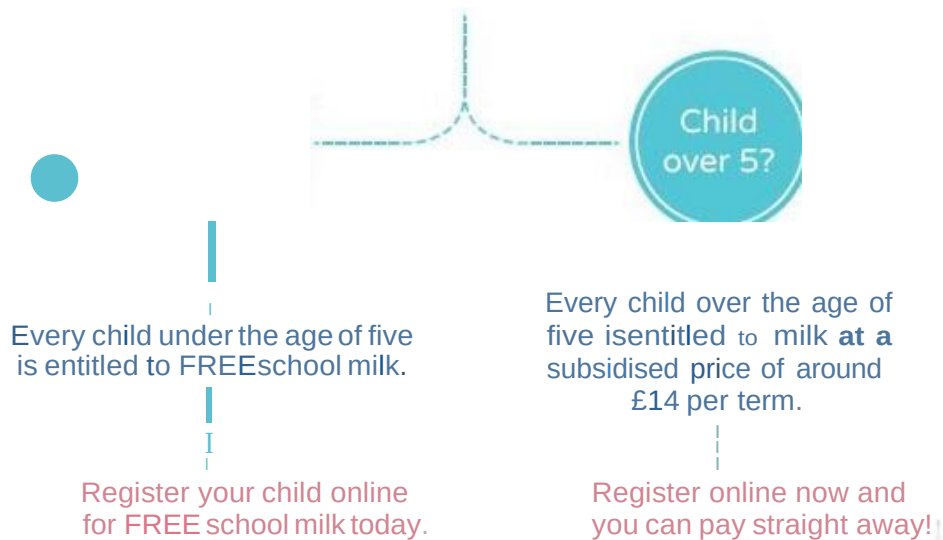
Cool Milk supplies free milk for under-fives, this is fully subsidised by the Department of Health under Nursery Milk Scheme. This scheme enables children under five to receive free of charge, a third-pint portion of milk for each day they attend for 2 hours or more. Please ensure you are registered with 'Cool Milk' for your child to receive this.

If you think your child is entitled to Free School Meals, please apply online;
<https://www.nottinghamshire.gov.uk/education/school-meals/free-school-meals-and-milk>

Kitchen Menu Example (*changes four-weekly and termly*):

 Lakeview Primary School AUTUMN MENUS WEEK 1 WEEK COMMENCING –03/09 – 29/09 – 10/11 – 08/12 			
DAY	MAIN MEAL	SIDE OPTIONS	PUDDING
MONDAY	Pizza Pasta Bake(G,M) *Veggie Pasta Bake(G) Sandwiches	Garlic Slice(G,M,S) Sweetcorn	Cupcake (G,M,E,S)
TUESDAY	Chicken Burger In A Bun(G) *Veggie Burger(G) Jacket Potato	Potato Wedges Carrots & Sweetcorn	Chocolate Brownie (G,M,E,S)
WEDNESDAY	Roast Chicken *Quorn Fillet(G) Jacket Potato Bacon Cob(G)	Mashed Potatoes & Stuffing(G) Seasonal Veg & Gravy	Jelly
THURSDAY	*Quorn Sausage Cob(G) Jacket Potato Fish Stars(G,F)	Herby Diced Potatoes Baked Beans	Sponge Cake & Custard (G,M,E,S)
FRIDAY	*Fishless Fingers(G) Sandwiches	Oven Chips Garden Peas & Sweetcorn	Chocolate Chip Cookie (G,M,E)
FRESH FRUIT, YOGHURTS & WATER AVAILABLE DAILY * MENUS SUBJECT TO CHANGE * SPECIAL DIETS CATERED FOR			
 CELERY (C) CRUSTACEANS(CR) EGGS(E) FISH (F) GLUTEN (G) LUPIN (L) MILK (M) NUTS(N) MOLLUSCS(MO) PEANUTS (P) SESAME (SE) SOYBEANS(S) SULPHITES(SU) MUSTARD (MU) 			

Is your child entitled to FREE milk?



Register your child for school milk today.

You can register in two simple ways...



Go online and quickly register your child for school milk at www.coolmilk.com



Alternatively, please complete the form overleaf and return it to: **FREEPOST COOL MILK** (no further address details needed)

Milk for children over five is subsidised by the European Union under the European School Milk Scheme. Milk for children aged under five is fully funded by the Department of Health.



FREE and subsidised school milk

Register your child today!



Cool Milk
www.coolmilk.com

Routines



When your child enters the classroom, they will be encouraged by the staff to hang up their own belongings and find their name. All labels for your child will also have an animal picture to help them locate their tray and water bottle place. In our F1 setting we encourage independence so helping your child to do this at home would be greatly appreciated (putting on coats and wellington boots, learning how to zip coats up, carrying their own belongings etc.)

Uniform



At Lake View, we wear white or blue shirts, blue jumpers/sweatshirts/cardigans and grey or black skirts/trousers/dresses. This can be purchased from <https://just-schoolwear.co.uk/>

- **Outerwear**

Please always send in a warm coat as the children always have access to the outdoors daily and our British weather is very unpredictable. Children are encouraged to bring a water bottle (no fizzy drinks).

- **Wellington Boots and Clothing**

In EYFS we have a very large outdoor area which we access daily in all weathers. Your child needs to have a suitable pair of outdoor shoes/wellington boots that can be left at school. We are also always busy outdoors in all weathers so please could we ask that a change of clothes is left on your child's peg. As I'm sure you can appreciate, we spend a lot of times outdoors and have a lot of messy play! Please ensure they are clearly labelled.

- **Book Bag and Reading**

A book bag will be provided when your child starts with us. As part of our reading in F1, children will be invited to choose one new book each day from our sharing bookcase. You are welcome to change the book as often as your child like.

When you are sharing a story, you may wish to discuss the pictures, ask the children to predict what might happen next, discuss the characters and feelings. As they progress through F1, they may start to recognise some letters and words.

Toileting



Parents are often concerned about their children needing to be toilet trained before starting F1. Please don't worry about this. This process often takes time, and we are here to support you along with following your lead.

If your little one is in nappies or pull ups, we will change them as often as needed. We are fully equipped with a lovely little changing room. Please talk to us about when you would like to begin toilet training and we will support you every step of the way.

If your little one is in pants, we expect to need to remind them to go to the toilet frequently and we are kitted up for all of the little toileting accidents along the way.

Collection



Only adults listed on your child's "Collection Permission Slip" will be allowed to pick your child up from school. If you need someone else to collect your child you must contact the school office before the end of school when a password will be issued. This is to ensure your child's safety. Please update your information with the office if details like phone numbers, addresses, people who are allowed to pick your children up and places of work have changed.

Absences & Medical Needs



It is important that you telephone before school starts to let us know if your child is ill. It is also very important that you do not send your child to school if they are unwell – for example if they have experienced a 'tummy bug' please make sure that they have been 'clear' for 48 hours before returning your child to school - this is to make sure that the illness does not spread to the other children and staff members. However, if you believe your child's sickness is not down to anything viral or bacterial, they may return sooner, please discuss with your child's teacher.

Nursery can administer Calpol with your permission.

If your child has an existing medical condition, i.e., asthma, eczema, allergies etc. we will require you to declare this on your registration form and to complete an additional medical form once in school.

We use a system called Medical Tracker which notifies parents/carers of any incidents and medications given. These notifications will be sent by email to the address provided.

Breakfast & Afterschool Clubs



Our Breakfast and After School Club is based in and ran by the school and staff. It is open five days per week during term time from 8am until 6pm and is available for children aged 3 to 11 years of age.

Breakfast Club costs **£3.00*** per session including a breakfast of cereals, toast and juice.

After School Club costs vary dependent on the time your child attends for example:

£9.50* for full session including snack – 3.20pm until 6pm

£7.00* for part session including snack – 4.30pm until 6pm

(this option suits those who are attending a free after-school activity session but still requires wrap-around care afterwards)

£4.50* for part session without snack – 3.20pm until 4.30pm

All places **must** be booked and paid for in advance through our online cashless system. No cash payment can be taken by club staff.

For more information, please contact the school office by telephone on 01623 401 404 or email office@lakeview.notts.sch.uk

****Prices currently under review (May 2025)***

Communication



ClassDojo is a free software which connects you to your primary/nursery school through communication features. Your child's Learning Journey will also be recorded on our online software which we tend to call 'Dojo'. Once you have completed the consent form within your starter pack with your email address/home address and mobile number, we will sign you up to the platform and you will receive an email to join from Class Dojo. Here you will be able to keep track and add to your child's Foundation Stage experience online. In addition to this, Class Dojo allows you to receive whole school updates, class updates, newsletters and message any member of staff.

It is useful to note that during the day staff members will be teaching and may not pick up on 'dojo's' straight away, so anything urgent would need to be sent through to the office which is covered from 8am until 4.00pm.

Online cashless system



Sadly, we no longer accept cheques or cash in school, all payments need to be completed through our online cashless system, which is called School Gateway. This is an app available on Android, iOS, and the web. It will work on phones, tablets, laptops and even smart watches. This app is used to make cashless payments, which allows you to pay for additional sessions (pre-arranged), school trips and more.

You can use credit/debit cards, Bank Transfer or PayPoint from more than 28,000 shops.

Policies



Policies such as Anti-Bullying, Attendance and Behaviour plus other policies can be read on our school website at www.lakeviewprimary.org. Term dates and information about school can be found on the school website too.

